

**ARMY PUBLIC SCHOOL  
CHENNAI**

**GENERAL GUIDELINES**

**ELIGIBLE AGE FOR ADMISSION FOR CLASS I:**

As per mandate of NEP 2020 entry age for class I has been revised to 6 years as on 31<sup>st</sup> March 2023 with effect from Academic Session 2023-24.

(As one time dispensation the competent authority has decided to grant a six months waiver to children born between 1<sup>st</sup> April to 30<sup>th</sup> September 2017 for admission in Class I for the academic year 2023-2024 only.)

<b>Class</b>	<b>Age as on 31<sup>st</sup> March of the year in which admission is sought</b>
I	6 Years (NEP 2020)
II	6 Years
III	7 Years
IV	8 Years
V	9 Years
VI	10 Years
VII	11 Years
VIII	12 Years
IX	13 Years
X	14 Years

**Guidelines for filling up the Application & Registration form**

**Before filling up the Registration form please be ready with the below mentioned documents.**

- \* **Birth Certificate / Part II Order**
  - \* **Serving Certificate / Discharge Summary**
  - \* **Passport Size Photo**
- Mandatory***
- *Direct Transfer from APS / KV.*  
***(Attested copies of TC & Report card should also be uploaded)***
  - *If from other schools Entrance test will be conducted before the admission process.*

**The following certificates are to be produced at the time of admission:**

- a. Extract or record of Service duly attested for defence service or personnel for Date of Birth.
- b. Birth Certificate issued by Military / Civil Hospital / Municipality / Panchayat.
- c. Latest marks / certificates from the previous school.

- d. Service / Discharge / Pension certificate and Identity issued by the Sainik welfare officer for Ex-servicemen.

### **Steps To Be Followed For Application And Registration Process**

- Log on to <https://www.apsdigicamps.com>
- Click on to **Admission & Transfer**.
- Select "**Proceed to Online Admission**".
- Select "Type – **Day Scholar**", "Area – **Chennai**", "Zone – **Chennai**".
- Click "**Proceed**" option.
- Select **Primary** (Grade I to V) / **Secondary** (Grade VI to X) / **Higher Secondary** (Class XI / XII).
- Select "**Apply Now**" option.
- Enter all the mandatory fields.
- Click "**Submit**" button.
- Enter the required fields and click "**Save & Next**" button.
- Upload the passport size photo.
- Upload the required documents.  
(Birth Certificate / Part II Order, Serving Certificate / Discharge Summary Book Mandatory)  
If from Army Public School or Kendriya Vidyalaya (Birth Certificate / Part II Order, Serving Certificate / Discharge Summary Book, Transfer Certificate & Report card Mandatory)
- Select "**Proceed for Online Payment**"
- Click "**Pay Now**" to make the payment for Application & Registration
- Download the application form.
- Submit the downloaded application form, uploaded documents (Hard copies) directly to the school office between 9.00 a.m to 11.00 a.m on all working days.

#### **Note:**

<b>CATEGORY</b>	<b>APPLICATION COST</b>	<b>REGISTRATION COST</b>	<b>TOTAL (Rs)</b>
OFFICER	100	500	600
JCO	70	500	570
OR	50	500	550
CIVILIAN	100	500	600

For any Queries – Feel free to contact our APS Chennai Office – 044-29506771

(Between 9.00 a.m to 12.00 p.m on all working days)